

Federal Programs Products/Services Selection Rubric

Hollandale School District

	Low (1)	Medium (2)	High (3)
Alignment of the Product/Service to the School/District's Needs	The product/service meets few of the needs of the school/district for which the product/service is being purchased. Most needs will need to be met by purchasing another product/service or will go unmet.	The product/service meets some of the needs of the school/district for which the product/service is being purchased. Some needs will need to be met by purchasing another product/service or will go unmet.	The product/service meets most of the needs of the school/district for which the product/service is being purchased. Few or no needs will need to be met by purchasing another product/service or will go unmet.
Historical Performance/Benefits of the Product/Service	Little or no evidence exists, either within the school/district or data from other schools/districts, that demonstrates high performance and/or a strong benefit of using the product/service.	Some evidence exists, either within the school/district or data from other schools/districts, that demonstrates high performance and/or a strong benefit of using the product/service.	Significant evidence exists, either within the school/district or data from other schools/districts, that demonstrates high performance and/or a strong benefit of using the product/service.
Stakeholder Input	Few or none of the stakeholders surveyed* prefer this product/service over comparable products/services.	Some of the stakeholders surveyed* prefer this product/service over comparable products/services.	A majority of the stakeholders surveyed* prefer this product/service over comparable products/services.
Cost of the Product/Service	The total cost of the program/service, including monetary and person-hours needed to learn how to use the program/service, is more than 10% MORE than the cost of comparable programs/services. .	The total cost of the program/service, including monetary and person-hours needed to learn how to use the program/service, is within 10%, plus or minus, of the cost of comparable programs/services.	The total cost of the program/service, including monetary and person-hours needed to learn how to use the program/service, is more than 10% LESS than the cost of comparable programs/services.

**Stakeholders must be surveyed when making small and major purchases of products/services. Stakeholders should be selected reasonably. For instance, a selection of a professional development service should include teachers and principals, but not students and parents, while a selection of an instructional software should include teachers and students. Stakeholders and their views should be listed on the [Federal Programs Products/Services Selection Form](#).*