



TITLE: District Nurse

QUALIFICATIONS: Bachelor's or associate's degree in nursing. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

REPORTS TO: Superintendent

JOB GOALS: To provide the fullest possible educational opportunity for each student by minimizing absence due to illness and creating a climate of health and well-being in the district schools.

PERFORMANCE RESPONSIBILITIES:

1. Serves as a health consultant to district.
2. Provides health counseling and guidance to pupils to promote optimum growth and development.
3. Plans with and assists teachers in teaching units of health instruction.
4. Participates in the formulation of policies and procedures for the control of communicable diseases within the school, taking into consideration local health department regulations.
5. Interprets these policies and procedures to school personnel, parents and pupils.
6. Participates in planning policies and procedures for emergency care of illness and injury occurring while pupils are under school jurisdiction.
7. Plans for necessary supplies and equipment, both for her needs and emergency care for any delegated person's use.
8. Observes the school environment and reports health and safety hazards to school principal.
9. Assists in the development of procedures to assess the total health status of all pupils.
10. Assumes responsibility for screening procedures used in health appraisals.
11. Identifies health problems through observations and interviews.
12. Helps pupils to develop self-reliance in dealing with personal health and to accept and adjust positively to their physical, mental, and social limitations.
13. Consults with parents regarding the health of their children.
14. Promotes and fosters intercommunications with physicians, dentists and community agencies to plan for the well-being of pupils.
15. Interprets health, social needs, and resources to school personnel.
16. Conducts and participates in studies of school nursing methods, procedures and services accomplishments and is alert to needs for improvements.
17. Appraises the school health program in terms of meeting pupil health needs.
18. Participated in workshops and studies related to various aspects of the total school health program.

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19. Conducts hearing and vision screening on all 1st and 4th graders in the district (assist as needed).
20. Conducts hearing and vision on students who are experiencing academic difficulty, and are referred by teachers and/or other district personnel.
21. Investigates when a student is referred as possible victim of child abuse and/or neglect. (Examines student and talks with principal)
22. Performs such other duties and assumes such other responsibilities as the District Administration may from time to time as the superintendent may assign.
23. Provide staff development and education to district personnel.
24. Collect monthly data for Mississippi Department of Education.
25. Provide district-wide tobacco education and programs.
26. Encourages student academic success through linking the importance of nutrition and physical activities.
27. Oversee school health counsel development and school wellness policies, district-wide.
28. Maintain student health records.

TERMS OF EMPLOYMENT: Salary and work year to be established by the Superintendent and approved by the Board.

EVALUATION: Performance of this job will be evaluated annually by the Superintendent.